



Liberty Tech Charter School
119 Price Rd., Brooks, GA 30205

Monthly Board Meeting Minutes
October 25, 2021 | 7:00 PM

Attending:

Lauren Conway, Board Chair | Vimal Patel, Vice-Chair | Michelle Hamner, Secretary | Eric Walker, CFO/Treasurer | LaShonda Storr, Member | Heather Ambrosi, Member | Kristi Hardeman, Member | Ashley Busby, Member (upon being approved to join the board) | Melissa King, Superintendent/Principal

Not Attending: N/A

Chair Lauren Conway called the meeting to order at 7:01 PM. A quorum was present.

Approve September Meeting Minutes: Lauren made a motion to approve the September meeting minutes. Michelle seconded. The September meeting minutes were approved.

Approve September Meeting Agenda: Michelle made a motion to approve the September meeting agenda. Lauren seconded. The September board meeting agenda was approved.

Public Comment: No comments received.

PTO Update: Mrs. King updated that a spirit wear order is open until November 8 for T-shirts and hooded sweatshirts. November 11 is the Veterans Day celebration. Look for info on both in Tuesday folders. November 13 is the fall festival, time TBD.

Superintendent Report: Mrs. King presented the superintendent's report. 403 students enrolled as of September 30. Discipline numbers have increased, teachers are being encouraged to do office referrals if needed. The Financial Measurement CPF predictor is in the green, except for enrollment (we are at "approaches"). Vimal clarified what our budget percentage used represents on the financial report. LTCS will receive a facilities grant of \$50,528. Administration has inquired with the Fayette County Board of Education about using this grant to install water bottle filling stations. Proposed budget needs to be submitted by November 15 - Mrs. King will submit the budget to the board for approval. LTCS will seek national accreditation through Cognia. The evaluation review will be December 7-9, 2021. Stakeholders will be surveyed for input as part of this process. Mrs. King reviewed the results of the stakeholder surveys so far. Eric

asked when the future Town Halls may be held - Mrs. King clarified that the meetings will most likely take place in the mornings after drop-off, but she will look at other times as well.

Academic Committee Report: Michelle H. presented the Academic Committee report. We confirmed that Eric Walker will be participating in LKES training by the end of this month. The mid-year conference will need to happen between Jan. 5-31. For the most recent period, there were 3 student withdrawals. Only one family completed the exit survey. Their reason for withdrawing was a change in schedules that prevented them from transporting their student to school. We reviewed how the early implementation of the Second Step program, which began in October. The program is designed to help students deal with emotions and fill in gaps with their social skills that have been caused by the pandemic. Mrs. King reports that students seem to be enjoying the program and parents will continue to receive information about the program units via their teacher newsletters. Thank you to Kristi for serving as the Academic Committee Chair. With her stepping off the board at the end of this month, that committee is in need of a new chair beginning with the November meeting. Please reach out to the Governance Committee if you are interested or have any questions. Heather A. expressed that the program information should be added to the LTCS website.

Governance Committee Report: Vimal P. motioned to approve Ashley Busby to join the board of directors. Michelle seconded. The nomination was accepted. CPF score templates are being updated with Mrs. King. SCSC training is now open - board members must attend one in-person session and one virtual session. The COVID Subcommittee will take up a new policy at the November governance committee meeting.

Development Committee Report: Lauren C. updated that fundraising ideas were discussed, including a fun run. A Dollar General Literacy Grant of \$2,000 was received and will benefit the learning lab. Individual giving will be promoted to parents for end-of-year giving.

Finance Committee Report: Eric W. reports that finances are tracking well.

Action Item Review: No items.

Lauren motioned to adjourn the meeting. Vimal seconded. Motion passed.

The meeting was adjourned at 7:42 PM.

Minutes prepared by Michelle Hamner and submitted October 26, 2021.