

BOARD OF TRUSTEES REGULAR MEETING

LIBERTY TECH CHARTER SCHOOL, INC.

119 Price Road - Brooks, Georgia 30205

December 15, 2017

Vice President Sanborn called the Board of Trustees Regular Meeting to order at 7:02 p.m. at Liberty Tech Charter School, 119 Price Road, Brooks, Georgia. Those in attendance and constituting a quorum were:

Present:

Joe Starr, *President*
Cheryl Sanborn-Vice President/Secretary
Michael Boylan– *Member*
Arron Wright, *Member*
Eric Ochsner, *Member*
Robert Smith-*Member*
Stacey Lewis - *Member*
Anna Maupin – *Member*
Jim Lynch – *Member*
Mike Stewart, Principal

Absent:

Doug Waldorf

AGENDA

Board Vote:

Motion to approve the Minutes of February 16 by Michael Boylan, Second – Anna Maupin (All Approved/None Opposed) Motion passed.

Motion to approve the agenda by Michael Boylan, Second – Stacey Lewis (All Approved/None Opposed). Motion passed.

ACTION ITEMS REQUIRING VOTE:

Motion to approve the February 16 meeting minutes by Rob Smith, Second – Eric Ochsner. (All Approved/None Opposed). Meeting Minutes are approved.

Motion to approve the February 16 Executive Session by Eric Ochsner, Second – Rob Smith (All Approved/None Opposed). Executive Session is approved.

Anna Maupin - Motion to amend the agenda to include the July Meetings, AW seconded the motion, Motion was passed

Anna Maupin - Motion to approve the October meeting, RS seconded, motion passed

Michael Boylan - Motion to approve the July minutes, AW seconded the motion, motion passed

Arron Wright - Motion to remove the October executive session, Jim Lynch seconded the motion, motion passed

PUBLIC COMMENT: None

MINUTES:

PTO Update – see attached notes from Andrea

Principal's Update:

Mike discussed the October Dashboard results

- The enrollment was low because we have not been filling the slots during MAP testing
- The wait list is the highest that we have had so far
- Have more students in RTI because the staff has gotten better at the process
 - RTI - 9 (expect this number to rise as more teachers get proficient)
 - EIP - 29
 - SWD - 37
 - EL -1
 - 504 - 12
 - FRL - 16%
- Daily attendance was consistent but November was a bag month for illnesses
- We are spending more than we are taking in, need to watch this
- CCRPI performance was 75.3 which puts us as #3 on the state charter schools
 - This wasn't bad for a 1st year school
 - We still have some room to improved when compared to the counties we serve
 - We received a 5 start rating from the school climate survey
 - Elementary was 78.9
 - Middle school was 72.1
 - Growth areas

- Need consistency across the grade levels
 - Need greater % age of level 3 and 4
 - Have some points that we didn't get because of the some reporting problems, some school size constraints, and some issues associated with bringing in a lot of home and private schooled kids into a public system
- 6/7 math teacher went on maternity sooner than expected, Mr. Stewart has been teaching all classes this week, next week Mr. Smith and Mr. Stewart will be alternating, then Mr. Smith will be teaching with Mr. Stewart observing
 - Opportunities
 - Report Cards / Grades - need to get put in infinite campus more regularly. Will also be doing a progress report in the middle of the trimester
 - Want more incentives for students going well - breakfast with the principal and principal for the day
 - PTO / Substitutes - Since we don't allow the teachers to roll over their paid time off, all the teachers are taking their PTO. Need to explore options to allow for roll over that will ease some of the burden for the PTO

CSP Grant Update:

Can only request reimbursement on a paid invoice

- We don't have the cash to the front the expense
- Suggest we get a loan
- Need to consider
 - Interest rate
 - Pre-payment penalty
- JL motion to allow loan exploration, RS seconded, Motion passed

Academic Committee Update

Meetings are happening. Teacher evaluations are being completed

Governance:

Eric needs to get Mike a copy of the scorecard so that the fields can be populated

- Large portion of the board needs to go to the training in Feb since only 2 attended in November

Finance:

- The school is meeting the SCSC framework standards for finances, but just barely
- We need to work on improving our unrestricted cash position because we are starting to spend more than we are bringing in

Development:

- Tyler Willis is working on making promotional videos for the school (used for fund raising and parent recruiting)
- Direct Drive - Plan to continue to hype the direct drive
- Thinking about doing a penny drive
- Would like to get prizes doing for the raffle
- Need to get the foundation started

Information Technology Update

- Lunch room is being worked on

Strategic Planning:

No Report.

Executive Session

None.

ADJOURNMENT:

Eric Oschner - motion to adjourn the meeting, AW seconded, Motion passed