

Liberty Tech Charter School
119 Price Road, Brooks, GA 30205
www.libertytechcharter.com
770-461-0005

"We are Mavericks, facing the future with the goal of changing the world."

Board Meeting Minutes

Monthly Board Meeting

Date and Time

Monday, December 9, 2019 at 7:00 PM

Location

Liberty Tech Charter School teacher conference room. In accordance with Georgia's open meetings requirements, notice of this meeting has been posted on the school website.

Directors Present

Eric Ochsner, Esther Goss, Todd Levin, Andrea Ferguson, Tony Tringale (via phone)

Directors Absent

Kenneth Hamner

Ex-Officio Members Present

None

Non Voting Members Present

Melissa King (Principal), Tyler Willis (Teacher Representative), Ruth Ann Wilkerson (PTO)

I. Opening Items

- A.** Record Attendance and Guests
- B.** Call the Meeting to Order

Eric Ochsner called the meeting of the Board of directors of Liberty Tech Charter School to order on Monday, December 9, 2019 @ 7:06PM at Liberty Tech Charter School, 119 Price Rd., Brooks, GA. Eric Ochsner motioned to start the meeting. Todd Levin seconded the motion. Vote: Yea: 4, Nay: 0. *Tony Tringale via phone.* Motion passed.

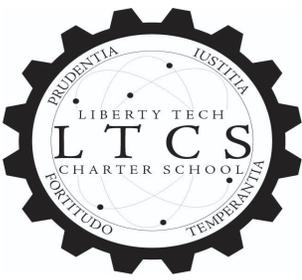
C. Public Comment

No public comments were requested.

II. Discussion Items

A. Parent Teacher Organization (PTO update)

Events:



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Fall Festival - \$4600

President, Vice President, Secretary

B. Principal Update

Dashboard

- 8 in-school suspensions. Daily attendance decreasing a little. Lysol wipes and spray reduces the germs the most, so front office has stocked some wipes for teachers.
- Scott Gallacher - new part-time IT support 8-12 (Tuesday and Thursday's)
- Gifted number decreased, some were student withdrawals; 10- first grade, 2-second grade; 2-4th grade; testing in January; criteria is MAP scores 90th percentile for reading, math, or both.

MAP Results

- Deans approved the goals for their grade level teachers.
- Goal is to see a tremendous improvement in these scores based on the improvement plans
- What happened? –
- Spring MAP will be taken in March

D. Committee Updates

Academic Committee: Eric Ochsner

New meeting date meeting this week Friday at 12noon; Andrea will post to website tonight

Plan for High School credit classes

- Meeting held tonight to inform parents of the updates to this process. Six students impacted parents met tonight the remaining will schedule one on one time to meet with teacher. Parents have until January 10th if they want to keep high school Algebra, 1 physical science, or neither. If choose not to keep the class will take EOG science and math milestones . Will have until May 22 to tell them if they want to keep the high school credit.

Teacher observations

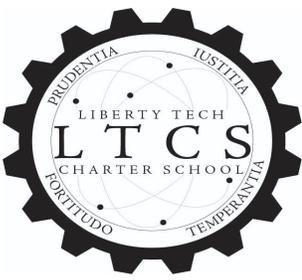
- Andrea Ferguson created a doodle poll for January to determine Board availability to support teacher observations. These would be walk thru observations not scheduled with the teachers.

Development Committee: Andrea Ferguson

Chick-fil-A Spirit Night

The third Spirit Night of the year will be held tomorrow, Tuesday, December 10th at Chick-fil-A Town Center. Our STEAM/Digital Media teachers will be hosting the night, so all proceeds will go to that grade level. In addition, Chick-fil-A Marketing came in before the Thanksgiving break to reward Ms. Sherrod's and Mrs. VanGunst's classes with gift cards for winning the September and October contests for the most students in attendance during their respective nights.

Annual Fund



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The Annual Fund kicked-off Tuesday, November 15th and will run through December 20th. The request for participation is \$5/family this year. The participation campaign and golf tournament are both a part of the overall Annual Fund campaign. The participation rate information can be used on our grant applications.

We are currently at 21% participation compared to an 86% participation rate last year. Mrs. Tonnis 8th grade homeroom won the contest for the class with 100% participation within the first 100hrs. So they will be rewarded with a free dress day. Mrs. King will work on a surprise for that class to congratulate them on their efforts. Mrs. Tonnis won a \$100 supply credit to her classroom. The remaining prizes are as follows:

- Winning class (one each for lower and upper school): free dress day
 - Class that reaches 100% first (after the first 100hrs)
- Class that raises the most funds:
 - Teacher will receive a \$50 supply credit , class will receive a free dress day
- We will extend to January 31, 2020

Additional events

- Sub-committee - we are beginning to work on the Black History program with Mrs. Freeman this week, February 28th this year.
- We will provide support for Annie ticket sales like we did last year.
- Researching another movie night for the Spring

Finance Committee: Esther Goss

For October actuals, Esther will review and set-up a meeting with her Committee prior to the January meeting. Goal is to set-up a regular meeting the week before the Board meeting.

Governance Committee: Kenneth Hamner (via the Committee members)

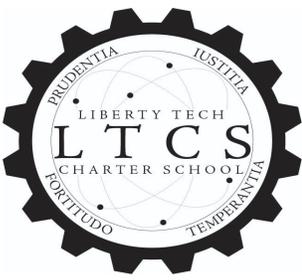
Report on any findings – January 20th; if any action needed will be due April 8th.

Pre-K

- The new application for 2019-2020 still has not been posted yet (can be found [here](#) when it does get shared)
- Within 10 miles of the school, there are still 12 lottery-funded Pre-K programs (a full list of these programs can be found [here](#)). Last month I said there were a total of 8 spots open (2 at Senoia Kids Academy, 2 at Kids 'R Kids, and 4 at Childcare Network). As of today that number has dropped to a total of 5 (1 at River's Edge Elementary, 4 still at Childcare Network). These numbers play to our favor.

Mandatory SCSC Governance Training

- Tony Tringale, Eric Ochsner- The next (and last) opportunity to attend this required training will be in Athens on February 4th & 5th. You need to register by January 2nd. You can register through [this link](#).



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Committee Meetings

- Please update meeting schedules and send to Andrea Ferguson for updating on the website.

Mandated reporter renewals & background checks

- All of the Board has completed the training.
- Special Governance Meeting – Kenneth Hamner will send out a new Doodle poll to determine a new meeting date. In this meeting we're tentatively set to discuss the following:
 - Mission & vision statement
 - Updated committee summaries
 - Developing on-boarding materials
 - Board recruitment

Items for Approval:

November meeting minutes - Eric Ochsner motioned that we approve the November minutes. Andrea Ferguson seconded the motion. Vote: Yea: 5, Nay: 0. Motion passed. Tony votes in favor via phone.

Board meetings – a discussion to move the meeting to 4th Mondays per a conflict that Kenny Hamner has for another meeting. Todd has a conflict on 4th Monday for a few months out of the year. The school calendar conflict will be May meeting and we will move from May 25 to May 18th. Eric Ochsner motioned that we move to approve the November minutes. Esther Goss seconded the motion. Vote: Yea: 5, Nay: 0. Motion passed. Tony votes in favor via phone.

Tony votes in favor

Resend Adam's resume around to the group. Adam is to follow-up to schedule meeting with Mrs. King.

Executive session: No items for Executive session today.

IV. Key Action Items

- Resend the information for Adam Wilson Board candidate around to the group for review

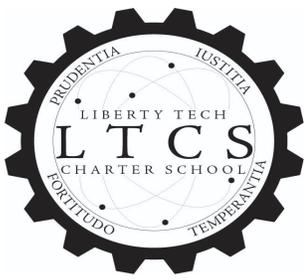
V. Closing Items

VI. Adjourn Meeting

Eric Ochsner made a motion to adjourn the meeting. Todd seconded the motion.

The board VOTED unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:22PM.



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Respectfully Submitted,

Andrea Ferguson
Board Secretary