**LTCS Governance Committee Agenda**

May 19, 2021

Location: <https://zoom.us/j/9859672046?pwd=RXBFRkMzc2F5T09MTkU1TnVmMVZ4QT09>

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| **Agenda Topic** | **Meeting Notes / Previous Sessions Comments** |
| **Call To Order - 5:00pm** | *Attendees: Vimal Patel, Michelle Hamner* |
| **Board Recruitment*** Size of Board
	+ Goal = 12
	+ Current = 12 (4 scheduled to roll-of Summer 2021)
* Candidates = 1
	+ Michelle Hamner; Dr. Store, Ashley Busby
* Priority Professions
	+ Finance (priority)
	+ Lawyer
 | * *Candidates*
	+ *Michelle Hamner – mandated reported is complete and still active from previous LT volunteer commitment in 2019*
	+ *Ashley Busby – in-take still in progress (awaiting application submission, after initial intent)*
	+ *Dr. Wayne Stone – in-take still in progress (no response)*
 |
| **Onboarding new members (VIMAL)*** Formally establish “Board Mentor” system (VIMAL)
 | * *Confirm and identify mentor/partner that Lauren can be assigned to. (Confirmed with Andrea)*
 |
| **CPF Score (VIMAL)*** Discuss who can support deployment
* Review vision, value and discuss how we can potentially rollout
 | * *Discuss who can support deployment – TBD Initially considering the new chairs of each to help gain traction*
* *Reviewed vision, value and discuss how we can potentially rollout – Discussed Academics, Finance and Governance Committee should report out during committee updates to distribute workload*
	+ *Discussed having attendance tracked, need to bring up in the next monthly board meeting*
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| **SCSC Required Training For Board 2020-2021 (VIMAL)*** All members on the board prior to April 13th must complete training
* All 2020-2021 board members should continue to complete self-guided sessions by June
* Maintain verification of your participation in trainings. You must have a certificate of completion/participation issued by an approved training provider and a syllabus for the alternate training you received.
* Let Governance know if you complete a session so it can be recorded
 | * *Continue to report on monthly board meeting, use mentor system and frequent communication to ensure progress.*
* *Inquire on external training services (if necessary)*
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| **Updating School Policies** * Determine how we can divide and approach the updates / inquire on purchasing
* Update language to remove HS references
 | * *Inquire of paths of purchasing and/or who would be interested in supporting*
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| **Ongoing Tasks*** Load missing agendas & minutes from past
 | * *Loopback with each committee – its looks like its either in Minutes or Agenda – We should decide on one – and update it similar to Governance*
* *Next steps: ensure use of the meeting agenda and format across committees*
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| **Long-Term Board Tasks*** Pre-K for 2022/2023
* Initiate long-term building for school
 | * *Pre-K 2022/23 - Lauren C showed interest*
* *Long-term building – new board committee in Summer 2021 – consider have a sub-committee to investigate options. Near-term and long-term*
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| **Meeting Adjourn - 6:00pm** | *5:25pm* |