**LTCS Governance Committee Agenda**

August 27, 2020

Location: Online conference call (see dial-in information below)

Online: https://bit.ly/2ZK3EVa

Phone: 646-976-9923

Meeting ID: 912 483 3007

Present:

Absent:

|  |  |
| --- | --- |
| **Call To Order** | 7:00 PM |
| **Main Agenda**  Current Recruitment   * Goal = 12; Current = 8 (About to be 7 with Ester’s departure) * Priority = Finance expert   Board Recruitment Strategy   * What skill gaps do we want to fill?   + Lawyer   + Educator * Immediate Actions:   + Move Board Application to Main Page of the website (KENNY)     - COMPLETED      * + New board bank requested & pending (KENNY)     - Asked several times & not received     - Going to research additional avenues for material   + Include a link to the board application in board and school leader email signature line (KENNY)     - “Join The Liberty Tech Board”     - <https://form.jotform.com/formadmin18/liberty-tech-charter-school-board-o>     - Thoughts on doing an image/button?   + Write & teach our “elevator pitch” for the board (KENNY)     - To be completed next week   + Create and post a flyer (ANDREA) * Long-Term Actions:   + Two recruitment events     - Fall (Virtual)       * Settle on date (October 5th?)       * Create promotion plan (KENNY)       * Create presentation that includes the following: Vision, Mission, and Values Presentation; School Leader Presentation; Student Exhibition Night Demo; Board Service Presentation     - Spring (In person?)   + Each board member invites 3 people to learn about the board   + Solicit businesses to fill gaps     - Kenny has list from Fayette Chamber Of Commerce   On-Boarding Process   * Welcoming packet (VIMAL/KENNY)   + Example checklist: <https://www.wildapricot.com/blogs/newsblog/2019/06/05/new-member-welcome-packet> * Providing orientation materials (VIMAL/KENNY)   + Reference checklist * Providing institutional documents (VIMAL/ANDREA) * Building cohesion with new members (VIMAL/KENNY)   Charter Renewal  Gather initial materials we know SCSC will want (ANDREA)  Additional Board Tasks   * Complete acquiring Zoom (ANDREA) * Pre-K for 2021/2022 | 7:05 PM – 8:00PM |
| **Meeting Adjourned** | 8:00 PM |