**LTCS Governance Committee Agenda**

October 22, 2020

Location: Online conference call (see dial-in information below)

Online: <https://zoom.us/s/93357372379?pwd=MXF2bVB4RmtXTDVvRS9DMUd2QTRHZz09>

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| **Call To Order** | 7:00 PM |
| **Main Agenda**  **Board Recruitment**   * Size of Board   + Goal = 12   + Current = 8   + About to be 6 with Tony & Ester’s departure * Priority Professions   + Finance (priority)   + Lawyer * Fall virtual recruitment event – 11/16 (KENNY) * Recruitment promotion (Kenny)   + Leverage personal networks   + Solicit businesses to fill gaps   + Promote on Facebook page   + Run Facebook ads   + Link in email signatures   + Email our list   + Use Chamber of Commerce email list   + Leverage board banks   + Create “elevator pitch”   **Board Positions**   * Discuss template for roles & responsibilities for all positions (VARIOUS)   + Board officer roles   + Regular member role   + School leader role   + Additional school leadership roles   **Board Off-Site**   * Schedule meeting (Todd)   **SCSC Required Training For Board 2020-2021**   * Everyone is registered!   **Policies**   * No new policy adjustments to consider this month * We’ll eventually need to update language to remove HS references & break into smaller documents   **Documentation**   * Complete Governing Board Training report * Complete FY 21 Local Board Governance Training Plan * Check loading of agendas & minutes to website (KENNY) * Load missing agendas & minutes from past (ANDREA)   **Board Document Management**   * Discuss survey results (KENNY) * Lead revamp of Google Drive (KENNY) * Create or collect additional documentation as needed (KENNY/ANDREA)   **On-Boarding Process**   * Welcoming packet (VIMAL/KENNY) * Providing institutional documents (VIMAL/ANDREA) * Building cohesion with new members (VIMAL/KENNY) * Formally establish “Board Mentor” system (VIMAL/KENNY)   **Charter Renewal**   * Gather initial materials we know SCSC will want (Todd)   **Long-Term Board Tasks**   * Pre-K for 2021/2022 * Initiate long-term building for school |  |
| **Meeting Adjourned** | 8:00 PM |