**LTCS Governance Committee Minutes**

May 28, 2020

Location: Online conference call

Online: https://bit.ly/2ZK3EVa

Phone: 646-976-9923

Meeting ID: 912 483 3007

Present: Kenneth Hamner, Eric Ochsner, Andrea Ferguson

Absent: None

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**Call To Order** – 7:00pm

**Pre-K Update**

* On hold due to funding
* Next update expected early July

**Officer elections**

* Vacancy in board president due to Eric rolling off
  + Ask all board members for interest
  + Vote on in June meeting for 1 year term
* Committee heads
  + Ask all board members for interest
  + Vote on in June meeting for 1 year term
* Revise point 5.2 to say elections will be held at the Annual Meeting except when vacancies happen
  + *5.2 Election and Term of Officers. The Officers shall be elected by the Board at the****Annual Board Meeting for one year terms****, except that officers elected to fill vacancies shall be elected as vacancies occur.*

**Recruitment**

* Potential Member - Jametria Floyd
  + Andrea reached out
  + Reaching out early June
* Potential Member - LaShonda Storr
  + Kenny reached out
  + Reaching out early June
* Potential Member - Vimal Patel
  + Kenny reached out
  + Reaching out early June
* Revisit requirements to join board (1 board meeting, 3 committee meetings, background check, volunteer training)
  + Propose to larger board to lower committee meeting commitment from 3 to 2
* Board recruitment strategy
  + Revisit previous recommendation
  + Discuss further in next governance meeting.
  + Push in a future newsletter
* On-boarding materials
  + Revisit previously provided materials

**Board Tasks**

* Finalizing mission statement
  + *The mission of Liberty Tech is to educate students with a project-based learning environment utilizing STEAM & classical methodologies.*
  + Vote on in next meeting
* Finalizing vision statement
  + *Develop individuals who are knowledgeable, wise, and virtuous and will positively impact the world around them.*
  + Vote on in next meeting.
* Updating committee summaries
  + Each committee to provide in next board meeting
* Committee goals
  + Each committee to provide 2-3 goals for the next year
* Mandated reporter review (Yearly)
  + Recorded in Raptor at the school
  + Consider entire board renew in July
* Background check (Every two years)
  + Recorded in Raptor at the school

**Charter Renewal**

* SCSC will be in touch this fall
  + “It will be fairly simple because of the school’s positive track record of performance.”
* We can start collecting questions and develop answers now in preparation for the fall

**Website Compliances**

* Recent Issue Examples
  + No 2020-2021 calendar posted
  + Board meetings not being highlighted on site
  + Updated by-laws not posted
* Next Steps
  + Make simple changes to the site (i.e., add calendar to homepage)
  + Brainstorm larger actions to take

**Meeting Adjourned** – 8:22pm