



Liberty Tech Charter School  
119 Price Rd., Brooks, GA 30205

## Monthly Board Meeting Minutes

July 25, 2022 | 7:00 PM via Zoom Meeting

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- **MISSION** - The mission of Liberty Tech is to educate students with a project-based learning environment utilizing STEAM & classical methodologies.
  - **VISION** - Develop individuals who are knowledgeable, wise, and virtuous and will positively impact the world around them.
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**Attending:** Lauren Conway, Board Chair | Vimal Patel, Vice Chair | Michelle Hamner, Secretary | Eric Walker, CFO/Treasurer | Neka Haywood, Member | Melissa King, Principal

**Not Attending:** Ashley Busby

**Record Attendance:** Michelle H. recorded attendance. A quorum was present.

**Call the Meeting to Order:** Vimal P. made a motion to call the meeting to order; Eric W. seconded. Lauren C. called the meeting to order at 7:01 PM.

**Approve June Meeting Minutes:** Lauren C. reviewed the June meeting minutes. Vimal P. made a motion to approve the June meeting minutes. Eric W. seconded the motion. The minutes were approved unanimously.

**Approve July Meeting Agenda:** Lauren C. reviewed the July meeting agenda. Vimal P. made a motion to approve the July meeting agenda, and Eric W. seconded. The July meeting agenda was approved unanimously.

**Public Comment:** Michelle H. reported that no public comments were received.

**PTO Update:** Mrs. King reported that there was no PTO update.

**Superintendent Report:** Mrs. King reviewed the Milestones testing data for 3rd-8th graders from the 2021-2022 school year and how LTCS students compared to the rest of the state. LTCS students outscored the state in 14 out of 17 areas in the Pass level. In Level III/IV scores, LTCS students outscored the state in 13 out of 17 areas. Rising 6th graders showed the most need for improvement and will be reached through in-school support methods. Mrs. King provided personnel updates for the upcoming school year. Mrs. King made a recommendation for the board to review the board meeting schedule and suggested that, if possible, the board consider removing the July meeting going forward due to a historical lack of agenda items and preparation for the

start of the school year. Vimal P. noted that the Governance Committee will add this to their agenda to review. Lauren C. asked for an update on the Pre-K program. Mrs. King reported that we are in good shape to start Pre-K and that we've been assigned two Pre-K specialists to help get the program off the ground. Neka H. asked to hear more about the math support that 6th-8th graders will receive and Mrs. King explained the process moving forward for the school year using data-driven instruction.

**Academic Committee Report:** Neka H. reported that there is not an Academic Committee update for this month.

**Governance Committee Report:** Vimal P. shared the Governance Committee report. The board officers slate for the 2022-23 school year is Chair - Lauren Conway; Vice Chair - Vimal Patel; Secretary - Michelle Hamner; Treasurer/CFO - Eric Walker. Neka made a motion to accept the officer slate as presented. Eric seconded the motion. The officer slate was approved unanimously. Vimal P. will discuss committee chair positions with board members. Vimal also provided an update on board recruitment.

**Development Committee Report:** Lauren C. reported that there is not a Development Committee update for this month.

**Finance Committee Report:** Eric W. provided an update on the May financials. Lauren C. asked what enrollment numbers look like for 2022-23. Mrs. King did not have the numbers yet because the school year hasn't started. K-2nd grade will be 48 students; 3rd-5th will be 50 students; 6th will be 48 students; 7-8 will be 40 students. Full enrollment will be 422 students.

**Action Item Review:** Lauren C. reviewed action items: the Governance Committee will review the board meeting schedule and Mrs. King's recommendation that the July meeting be canceled moving forward. Mrs. King pointed out that our state charter requires two members of the board to be LKES trained. Lauren C. updated that Neka H. has registered to be LKES trained in August, which will fulfill our requirement. Eric W. asked if the August meeting will be in-person or via Zoom. Vimal P. suggested that the Governance Committee review the in-person/virtual board meeting schedule for the year. Lauren C. stated that the August meeting will be via Zoom.

**Adjourn:** Eric W. made a motion to adjourn the meeting; Vimal P. seconded the motion. Lauren C. adjourned the meeting at 7:38 PM.

Minutes submitted by Michelle Hamner, Secretary, 7/25/2022