**LTCS Governance Committee Agenda**

October 18th , 2023

Location: <https://zoom.us/j/9859672046?pwd=RXBFRkMzc2F5T09MTkU1TnVmMVZ4QT09>

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| **Agenda Topic** | **Meeting Notes / Previous Sessions Comments** |
| **Call To Order: 5:35pm** | Attending: Vimal P, Nathan F, Jon S, Jeremy T |
| **Board Recruitment (ASHLEY)**   * Size of Board   + Goal = 12   + Current = 8   + Minimum = 8 * Candidates = 1 candidate ready for vote, * Priority Professions   + Lawyer   + Development   + Academics | * *Candidate update:*   + *1 Candidate in pipeline ready for Oct Board Meeting vote* * *Board ‘pool’ or Board bank list – from SCSC newsletter. Few candidates in Fayette County area – have not reached out yet to inquire interest.* * *10/27 Exhibition night – informal board presence; if candidates there, introduce to board members for conversation* * *Confirm D&O insurance- Vimal to send note to board officers to consider getting quotes and including* |
| **SCSC Required Training for Board 2023-2024 (ASHLEY) *–***  ***Two Parts:***  **In-Person Session Information:**  November 8, 2023 – Macon, GA  February 6, 2024 – Athens, GA  April 17, 2024 – Atlanta, GA  **Virtual Sessions:** 6 hours provided after completing part 1 | * *Discussed in person attendance allows for networking* * *Alternatively, Ashley reviewing options with board if we will go with alternate training route / estimated cost* |
| **Executive Session Template (VIMAL)** | * *Review draft template that utilizes 4 signed parties (chair, vice-chair, 2 board witnesses)* * *Vimal to confirm with SCSC and validate if template complies* |
| **Board Activities Calendar (JEREMY)**  [**Link**](https://docs.google.com/spreadsheets/d/1yRFMwx0LLvGSzrsWVUicJt2RfXJuhdio/edit?usp=share_link&ouid=100544208938586302357&rtpof=true&sd=true) | * *Review & Update as Necessary*   + Confirm All Board Members Up-to-date w/ Mandatory Training.   + Confirm All Board Members signed SCSC Board Ethics Document.   + Conflict of Interest Policy Refreshed/Signed. |
| **Updating School Policies (JON)**  [**Link**](https://drive.google.com/drive/folders/1L2VFZVbwx3GRKVOwbChTVs-H3MOLyQAD) | * *Mr Schoening to review and identify minor adjustments and policies that can be reviewed in Nov Governance Committee meeting.* * *Student Removal from Classroom (rev 8)– Mr. Schoening to review highlighted edit with Principal King and Deans. Target Nov/Dec board vote.* * *Georgia Disability Plan/Social Security (rev 4) – target Nov board meeting for vote* * *Discuss attendance policy and attendance requirements. Mr. Schoening will provide suggestions and recommendations – student handbook added comments for attendance requirement (don’t need policy adjustment)* * *Current Policy has mark-up about ¼ of the Board Policy for editing*   + *Discussed having first section sent initial section for review.* * *Discuss how to make policy manual versioning control. easier and accessible –*    + *Discussed each policy is a broken down by section to make it easier to find/adjust – (still reviewing) have finance committee provide feedback.* |
| **Subcommittee Progress / Long-Term Board Tasks**   * Initiate long-term building for school ( Vimal / Lauren ) | * *Long-term building – Vimal / Lauren / Todd working with FCBO* |
| **Meeting Adjourn – moving forward meeting will be on 2nd Wednesday of Month @ 5:00pm** | *Adjourned at 6:45pm. Next committee meeting on Nov 8th @ 5pm.* |