**LTCS Governance Committee Agenda**

May 19, 2021

Location: <https://zoom.us/j/9859672046?pwd=RXBFRkMzc2F5T09MTkU1TnVmMVZ4QT09>

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| **Agenda Topic** | **Meeting Notes / Previous Sessions Comments** |
| **Call To Order - 5:00pm** | *Attendees: Vimal Patel, Michelle Hamner* |
| **Board Recruitment**   * Size of Board   + Goal = 12   + Current = 12 (4 scheduled to roll-of Summer 2021) * Candidates = 1   + Michelle Hamner; Dr. Store, Ashley Busby * Priority Professions   + Finance (priority)   + Lawyer | * *Candidates*   + *Michelle Hamner – mandated reported is complete and still active from previous LT volunteer commitment in 2019*   + *Ashley Busby – in-take still in progress (awaiting application submission, after initial intent)*   + *Dr. Wayne Stone – in-take still in progress (no response)* |
| **Onboarding new members (VIMAL)**   * Formally establish “Board Mentor” system (VIMAL) | * *Confirm and identify mentor/partner that Lauren can be assigned to. (Confirmed with Andrea)* |
| **CPF Score (VIMAL)**   * Discuss who can support deployment * Review vision, value and discuss how we can potentially rollout | * *Discuss who can support deployment – TBD Initially considering the new chairs of each to help gain traction* * *Reviewed vision, value and discuss how we can potentially rollout – Discussed Academics, Finance and Governance Committee should report out during committee updates to distribute workload*   + *Discussed having attendance tracked, need to bring up in the next monthly board meeting* |
| **SCSC Required Training For Board 2020-2021 (VIMAL)**   * All members on the board prior to April 13th must complete training * All 2020-2021 board members should continue to complete self-guided sessions by June * Maintain verification of your participation in trainings. You must have a certificate of completion/participation issued by an approved training provider and a syllabus for the alternate training you received. * Let Governance know if you complete a session so it can be recorded | * *Continue to report on monthly board meeting, use mentor system and frequent communication to ensure progress.* * *Inquire on external training services (if necessary)* |
| **Updating School Policies**   * Determine how we can divide and approach the updates / inquire on purchasing * Update language to remove HS references | * *Inquire of paths of purchasing and/or who would be interested in supporting* |
| **Ongoing Tasks**   * Load missing agendas & minutes from past | * *Loopback with each committee – its looks like its either in Minutes or Agenda – We should decide on one – and update it similar to Governance* * *Next steps: ensure use of the meeting agenda and format across committees* |
| **Long-Term Board Tasks**   * Pre-K for 2022/2023 * Initiate long-term building for school | * *Pre-K 2022/23 - Lauren C showed interest* * *Long-term building – new board committee in Summer 2021 – consider have a sub-committee to investigate options. Near-term and long-term* |
| **Meeting Adjourn - 6:00pm** | *5:25pm* |