A red and blue logo with a dog

Description automatically generated

Liberty Tech Charter School

119 Price Rd., Brooks, GA 30205

Monthly Board Meeting

Nov 27, 2023 | 7:00 PM

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* MISSION - The mission of Liberty Tech is to educate students with a project-based learning  environment utilizing STEAM & classical methodologies.
* VISION - Develop individuals who are knowledgeable, wise, and virtuous and will positively impact  the world around them.

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This meeting will be held in-person virtually via Zoom. Participants may join the meeting via Zoom Meeting or by phone:    
**Zoom Meeting URL:** <https://zoom.us/j/9859672046?pwd=RXBFRkMzc2F5T09MTkU1TnVmMVZ4QT09>**Dial-In** **Phone Number:** +1 312 626 6799 ; **Dial-In Phone Meeting ID:** 985 967 2046     
**Dial-In Phone Password:** 910181

\*Public comments may be emailed to board@libertytechcharter.org by 8:00 AM on the meeting date or submitted via the teleconference chat window during the allotted public comment sign-up time, 30 minutes prior to the meeting. Please reference our public comment policy on our website at

www.libertytechcharter.org/ltcs-board.

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**Meeting Attendees**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| NAME | POSITION | PRESENT | ABSENT | TIME ARRIVED, IF LATE |
| Todd Levin | Board Chair | X |  |  |
| Vimal Patel | Vice – Chair | X |  |  |
| Robert Varghese | CFO/Treasurer | X |  |  |
| Neka Haywood | Board Member | X |  | 7:08 |
| Ashley Busby | Board Member | X |  |  |
| Jeremy Tuck | Board Member | X |  | 7:07 PM |
| Eric Walker | Board Member | X |  |  |
| Nathan Flint | Board Member | X |  |  |
| Eric Ochsner | Board Member | X |  |  |
| Melissa King | Principal | X |  |  |
| Mr. Eller | Staff Representative | X |  |  |
| Heidi Bankroft | PTO Rep | X |  |  |
| Dawn Golubeff | Staff Representative | X |  |  |
| Gina Tonnis | Staff Representative | X |  |  |

**Next Meeting:** Jan 22, 2024

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**Summary of Votes**

* Call to order
  + Proposed By:Todd Levin
  + Second By: Vimal Patel
    - In Favor:Todd Levin, Vimal Patel, Robert Varghese, Ashley Busby, Eric Walker, Nathan Flint, Eric Ochsner
    - Opposed:None
* Approval of October Meeting Minutes
  + Proposed By:Todd Levin
  + Second By: Ashley Busby
    - In Favor: Todd Levin, Vimal Patel, Robert Varghese, Neka Haywood, Ashley Busby, Jeremy tuck, Eric Walker, Nathan Flint, Eric Ochsner
    - Opposed: None
* Eric Ochsner as Board Secretary
  + Proposed By:Todd Levin
  + Second By: Eric walker
    - In Favor: Todd Levin, Vimal Patel, Robert Varghese, Neka Haywood, Ashley Busby, Jeremy tuck, Eric Walker, Nathan Flint, Eric Ochsner
    - Opposed: None
* Approval of November Meeting Agenda with updates
  + Proposed By:Todd Levin
  + Second By: Eric Ochsner
    - In Favor: Todd Levin, Vimal Patel, Robert Varghese, Neka Haywood, Ashley Busby, Jeremy tuck, Eric Walker, Nathan Flint, Eric Ochsner
    - Opposed: None
* Approval of the 2024-2025 Academic Calendar
  + Proposed By:Todd Levin
  + Second By: Robert Varghese
    - In Favor: Todd Levin, Vimal Patel, Robert Varghese, Neka Haywood, Ashley Busby, Jeremy tuck, Eric Walker, Nathan Flint, Eric Ochsner
    - Opposed: None
* Approval of the Revised Executive Session Template that only requires the signature of the Board Chair
  + Proposed By: Todd Levin
  + Second By: Robert Varghese
    - In Favor: Todd Levin, Vimal Patel, Robert Varghese, Neka Haywood, Ashley Busby, Jeremy tuck, Eric Walker, Nathan Flint, Eric Ochsner
    - Opposed: None
* Approval of the amended By-laws that allows for virtual meetings by the Board
  + Proposed By: Todd Levin
  + Second By: Eric Ochsner
    - In Favor: Todd Levin, Vimal Patel, Robert Varghese, Neka Haywood, Ashley Busby, Jeremy tuck, Eric Walker, Nathan Flint, Eric Ochsner
    - Opposed: None
* Approval of the updated policies (Meal Times and Scheduling)
  + Proposed By: Todd Levin
  + Second By: Jeremy Tuck
    - In Favor: Todd Levin, Vimal Patel, Robert Varghese, Neka Haywood, Ashley Busby, Jeremy Tuck, Eric Walker, Nathan Flint, Eric Ochsner
    - Opposed: None
* Approval of the updated policies (GA Disability Plan / SSA,)
  + Proposed By: Todd Levin
  + Second By: Nathan Flint
    - In Favor: Todd Levin, Vimal Patel, Robert Varghese, Neka Haywood, Ashley Busby, Jeremy tuck, Eric Walker, Nathan Flint, Eric Ochsner
    - Opposed: None
* Approval of the updated policies (Behavior Plan and Removal for remainder of term)
  + Proposed By: Todd Levin
  + Second By: Nathan Flint
    - In Favor: Todd Levin, Vimal Patel, Robert Varghese, Neka Haywood, Ashley Busby, Jeremy tuck, Eric Walker, Nathan Flint, Eric Ochsner
    - Opposed: None
* Adjournment
  + Proposed By: Todd Levin
  + Second By: Robert Varghese
    - In Favor: Todd Levin, Vimal Patel, Robert Varghese, Neka Haywood, Ashley Busby, Jeremy tuck, Eric Walker, Nathan Flint, Eric Ochsner
    - Opposed: None

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**Action Items**

Academics Committee – Work on a recommendation for the Pre-K program for the January Meeting

Academics Committee - Define how the Personalized Learning days will be measured / assessed for success.

All – Make sure that we complete the SCSC training, next opportunity in February.

Todd – Move from the Zoom Board Meetings to Google meetings.

Vimal – Send around the final version of the building lease for review and email approval.

Jeremy Tuck – Review the possible costs of the school owning buses.

Eric - Look at the rules around the Board Vision meetings.

Eric – Send around a poll for the Special Meeting for the end of January or beginning of February.

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**Meeting Minutes**

| **Time** | **Item** | **Purpose** | **Owner** |
| --- | --- | --- | --- |
| **7:05pm** | Record Attendance | Approve |  |
| **7:06pm** | Call the Meeting to Order | Approve | Todd Levin |
| **7:07pm** | Approve Oct Meeting Minutes | Vote | Board |
| **7:08pm** | Approve Nov Meeting Agenda | Vote | Board |
| **7:09pm** | \*Public Comment (General Public Comment)   * None | Discuss | Public Guests |
| **7:09pm** | PTO Update   * Winter Market Dec 14th | Discuss | PTO Member |
| **7:11pm** | Superintendent Report   * October Dashboard * Reviewed the prepared slides * Proposed 2024-2025 School Calendar * Bright from the Start   + Review of the cost of the Pre-K program   + Budget cuts are coming with the elimination of the SR3 grant   + Program summary from Gina Tonnis   + School recommends BFTS be discontinued | Discuss & Vote | Melissa King |
| **7:48pm** | Academic Committee Report   * Curriculum Adoption Policy   + Looking at a Board policy for this | Discuss | Nathan Flint |
| **7:49pm** | Finance Committee Report   * Review Financials   + Discussed the budget actuals for last month * Recap of last Fin. Comm Mtg   + BFTS cost breakdown   + Recommends discontinuing BFTS | Discuss | Robert Varghese |
| **7:57pm** | Governance Committee Report   * Propose Eric Ochsner as Secretary * SCSC Annual Training 23-24 Year * Adoption Revised Executive Session Template * Adjust By-Laws * Policy Adjustments   + Meal Times and Scheduling   + GA Disability Plan / SSA   + Behavior Plan and Removal for remainder of term * Building Lease | Discuss & Vote | Vimal Patel |
| **8:26pm** | Development Committee Report   * Developing a grant calendar * Trying for 2 fund raisers next year | Discuss | Jeremy Tuck |
| **8:35pm** | General Items   * Board / School Alignment and Expectation Setting | Discuss | Board |
|  | Executive Session - Not Needed | Discuss | Board |
| **8:50pm** | Adjournment | Vote | Todd Levin |