**LTCS Governance Committee Agenda**

August 10th , 2023

Location: <https://zoom.us/j/9859672046?pwd=RXBFRkMzc2F5T09MTkU1TnVmMVZ4QT09>

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| **Agenda Topic** | **Meeting Notes / Previous Sessions Comments** |
| **Call To Order – 5:04pm** | Attending: Vimal Patel, Ashley Busby, Jon Schoening, Nathan Flint, Jeremy Tuck |
| **Board Recruitment (ASHLEY)**   * Size of Board   + Goal = 12   + Current = 8   + Minimum = 8 * Candidates = no candidates in the pipeline. * Priority Professions   + Lawyer   + Development   + Academics | * *Candidate update:*   + *3 Candidates completed and voted in.* * *Local Events targeted* * *List exists candidates for Board ‘pool’ or Board bank that may exist – from SCSC newsletter.* * *Jeremy will work in tandem with Development and Governance.* |
| **SCSC Required Training for Board 2022-2023 (ASHLEY) *–***  February 7-8 – Athens, GA  April 12-13 – Atlanta, GA  <https://scsc.georgia.gov/governance-training-requirement>  \*doesn’t not conflict with winter or spring break at the school | * *Ashley investigating options and pricing with vendor for alternate training*   + *GCSA access shared with the board, have until end of June to complete for confirmation of completion of training.*   + *See if a virtual conference would be available. How we should budget moving forward.* |
| **2023 – 24 Board Executive Positions** | * *Chairs are partially filled still working on academic and development.* |
| **Board Activities Calendar (MR. TUCK)**  [**Link**](https://docs.google.com/spreadsheets/d/1yRFMwx0LLvGSzrsWVUicJt2RfXJuhdio/edit?usp=share_link&ouid=100544208938586302357&rtpof=true&sd=true) | * *Review & Update as Necessary*   + Confirm All Board Members Up-to-date w/ Mandatory Training.   + Confirm All Board Members signed SCSC Board Ethics Document.   + Conflict of Interest Policy Refreshed/Signed. |
| **Updating School Policies (JON)**  [**Link**](https://docs.google.com/document/d/1AnDaIwRvT9-JLRGpfGlKSC8DtyxW7w5ywLWmOzcZ9FY/edit?usp=sharing) | * *Update website/policies that were recently approved – discussed Rochelle to update.* * *Student Removal – Mr. Schoening to review with J. Pollard for suggestions. Page 38 plan for removal to discuss in our next meeting.* * *Discuss attendance policy and attendance requirements. Mr. Schoening will provide suggestions and recommendations.* * *Current Policy has mark-up about ¼ of the Board Policy for editing*   + *Discussed having first section sent initial section for review.* * *Discuss how to make policy manual versioning control. easier and accessible –*    + *Discussed each policy is a broken down by section to make it easier to find/adjust – (still reviewing) have finance committee provide feedback.*   + *Pre K charter being amended by SCSC Vimal will lead this through.* |
| **Ongoing Tasks**   * Load missing agendas & minutes from past. | * ***Determine who at school can support efforts during summer****. Ensure attendance is tracked by updating and uploading meeting minutes. Making it PDF format. DELETING THE MINIUTES TAB AND ONLY UPLOAD THE AGENDA PAGE.* |
| **Subcommittee Progress / Long-Term Board Tasks**   * Initiate long-term building for school ( Vimal / Lauren ) * Curriculum Adoption Policy – New Policy (TBD) | * *Long-term building – Vimal / Lauren working with FCBO* * *Curriculum Adoption Policy –* ***moved to Academic Committee discussion****. Will share with Governance by June for adoption prior to adding vote on July board meeting.* |
| **Meeting Adjourn** | *6:23 pm*  *Next Meeting Scheduled for: September 14TH* |