**LTCS Governance Committee Agenda**

October 18th , 2023

Location: <https://zoom.us/j/9859672046?pwd=RXBFRkMzc2F5T09MTkU1TnVmMVZ4QT09>

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| **Agenda Topic** | **Meeting Notes / Previous Sessions Comments** |
| **Call To Order: 5:35pm** | Attending: Vimal P, Nathan F, Jon S, Jeremy T |
| **Board Recruitment (ASHLEY)*** Size of Board
	+ Goal = 12
	+ Current = 8
	+ Minimum = 8
* Candidates = 1 candidate ready for vote,
* Priority Professions
	+ Lawyer
	+ Development
	+ Academics
 | * *Candidate update:*
	+ *1 Candidate in pipeline ready for Oct Board Meeting vote*
* *Board ‘pool’ or Board bank list – from SCSC newsletter. Few candidates in Fayette County area – have not reached out yet to inquire interest.*
* *10/27 Exhibition night – informal board presence; if candidates there, introduce to board members for conversation*
* *Confirm D&O insurance- Vimal to send note to board officers to consider getting quotes and including*
 |
| **SCSC Required Training for Board 2023-2024 (ASHLEY) *–*** ***Two Parts:*** **In-Person Session Information:**November 8, 2023 – Macon, GAFebruary 6, 2024 – Athens, GAApril 17, 2024 – Atlanta, GA**Virtual Sessions:** 6 hours provided after completing part 1 | * *Discussed in person attendance allows for networking*
* *Alternatively, Ashley reviewing options with board if we will go with alternate training route / estimated cost*
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| **Executive Session Template (VIMAL)** | * *Review draft template that utilizes 4 signed parties (chair, vice-chair, 2 board witnesses)*
* *Vimal to confirm with SCSC and validate if template complies*
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| **Board Activities Calendar (JEREMY)**[**Link**](https://docs.google.com/spreadsheets/d/1yRFMwx0LLvGSzrsWVUicJt2RfXJuhdio/edit?usp=share_link&ouid=100544208938586302357&rtpof=true&sd=true) | * *Review & Update as Necessary*
	+ Confirm All Board Members Up-to-date w/ Mandatory Training.
	+ Confirm All Board Members signed SCSC Board Ethics Document.
	+ Conflict of Interest Policy Refreshed/Signed.
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| **Updating School Policies (JON)**[**Link**](https://drive.google.com/drive/folders/1L2VFZVbwx3GRKVOwbChTVs-H3MOLyQAD)  | * *Mr Schoening to review and identify minor adjustments and policies that can be reviewed in Nov Governance Committee meeting.*
* *Student Removal from Classroom (rev 8)– Mr. Schoening to review highlighted edit with Principal King and Deans. Target Nov/Dec board vote.*
* *Georgia Disability Plan/Social Security (rev 4) – target Nov board meeting for vote*
* *Discuss attendance policy and attendance requirements. Mr. Schoening will provide suggestions and recommendations – student handbook added comments for attendance requirement (don’t need policy adjustment)*
* *Current Policy has mark-up about ¼ of the Board Policy for editing*
	+ *Discussed having first section sent initial section for review.*
* *Discuss how to make policy manual versioning control. easier and accessible –*
	+ *Discussed each policy is a broken down by section to make it easier to find/adjust – (still reviewing) have finance committee provide feedback.*
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| **Subcommittee Progress / Long-Term Board Tasks*** Initiate long-term building for school ( Vimal / Lauren )
 | * *Long-term building – Vimal / Lauren / Todd working with FCBO*
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| **Meeting Adjourn – moving forward meeting will be on 2nd Wednesday of Month @ 5:00pm** |  *Adjourned at 6:45pm. Next committee meeting on Nov 8th @ 5pm.* |