**LTCS Governance Committee Agenda**

August 27, 2020

Location: Online conference call (see dial-in information below)

Online: https://bit.ly/2ZK3EVa

Phone: 646-976-9923

Meeting ID: 912 483 3007

Present:

Absent:

|  |  |
| --- | --- |
| **Call To Order** | 7:00 PM |
| **Main Agenda**Current Recruitment* Goal = 12; Current = 8 (About to be 7 with Ester’s departure)
* Priority = Finance expert

Board Recruitment Strategy* What skill gaps do we want to fill?
	+ Lawyer
	+ Educator
* Immediate Actions:
	+ Move Board Application to Main Page of the website (KENNY)
		- COMPLETED

* + New board bank requested & pending (KENNY)
		- Asked several times & not received
		- Going to research additional avenues for material
	+ Include a link to the board application in board and school leader email signature line (KENNY)
		- “Join The Liberty Tech Board”
		- <https://form.jotform.com/formadmin18/liberty-tech-charter-school-board-o>
		- Thoughts on doing an image/button?
	+ Write & teach our “elevator pitch” for the board (KENNY)
		- To be completed next week
	+ Create and post a flyer (ANDREA)
* Long-Term Actions:
	+ Two recruitment events
		- Fall (Virtual)
			* Settle on date (October 5th?)
			* Create promotion plan (KENNY)
			* Create presentation that includes the following: Vision, Mission, and Values Presentation; School Leader Presentation; Student Exhibition Night Demo; Board Service Presentation
		- Spring (In person?)
	+ Each board member invites 3 people to learn about the board
	+ Solicit businesses to fill gaps
		- Kenny has list from Fayette Chamber Of Commerce

On-Boarding Process* Welcoming packet (VIMAL/KENNY)
	+ Example checklist: <https://www.wildapricot.com/blogs/newsblog/2019/06/05/new-member-welcome-packet>
* Providing orientation materials (VIMAL/KENNY)
	+ Reference checklist
* Providing institutional documents (VIMAL/ANDREA)
* Building cohesion with new members (VIMAL/KENNY)

Charter RenewalGather initial materials we know SCSC will want (ANDREA)Additional Board Tasks* Complete acquiring Zoom (ANDREA)
* Pre-K for 2021/2022
 | 7:05 PM – 8:00PM |
| **Meeting Adjourned** | 8:00 PM |