**LTCS Pre-K Subcommittee Agenda: 12/8/2018**

Present:

Absent:

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| **Call to Order**  | 11:00a |
| **Public Comment**  | 2 minutes per person | 11:00a-11:10a |
| **Initial Questions That Need Answers** | * Do the bathrooms have proper ventilation?
* Are the bathrooms cleaned daily?
* Are bathrooms located adjacent to the classrooms and provide at least 3 toilets and sinks?
* Are there vending machines in the school?
* Are the lights in the kitchen space shielded?
* What is the size of the classrooms? Need 770 sqft per classroom
* How frequently are we conducting fire drills? Needs to be monthly
* Are the windows made out of safety glass?
* How large will the fenced in play area be? Need 2200 sqft
* Ensure that only 1/4th or less the play area is hard surface
* Play area free from lead based paint?
* Playground equipment appropriate for younger children?
* Check the fall zones on the playground equipment
* How do we fill the requirement for emergency transportation?
 | 11:10a-11:25a |
| **Academic Considerations** |  | 11:25a-11:30a |
| **Governance Considerations** |  | 11:30a-11:35a |
| **Development Considerations** |  | 11:35a-11:40a |
| **Finance Considerations** |  | 11:40a-11:45a |
| **SCSC Meeting Debrief**  |  | 11:45p-12:00p |
| **Meeting adjourned**  | At or around | 12:00p |