



Liberty Tech Charter School
119 Price Rd., Brooks, GA 30205
Monthly Board Meeting Minutes
Oct 23, 2024 | 7:00 PM

In attendance: Todd Levin, Chair; Vimal Patel; Vice Chair, Robert Varghese, CFO/Treasurer; Lauren Conway, Ashley Busby, Jeremy Tuck, Nathan Flint, Eric Walker,
Absent: Neka Haywood

Record attendance: Lauren Conway recorded attendance. A quorum was present.

Call the Meeting to Order:

VOTE: Todd motioned to call meeting to order at 7:02. Jeremy seconded. The motion to start the meeting was approved unanimously.

Eric Walker joined.

August minutes Todd motions. Nathan second. The motion to approve Aug minutes was approved unanimously.

Nathan Flint - September attendance was fixed

Todd motions. Robert seconds. The motion to approve Sept minutes was approved unanimously.

Todd reviewed the September meeting agenda.

Vimal suggested to move Governance to end of meeting.

Todd made a motion to approve agenda, Ashley seconded the motion. The agenda was approved unanimously.

Public Comment (General Public Comment): Lauren confirmed there were no public comments received.



PTO report: Akila Tuck

200 spirit socks. Appreciation days for special teachers. Parents donate items for a basket for the teachers.

Nov 4 is the fall festival

Preparing for Veterans Day

Donations - lcspto@gmail.com

Mrs. King delivered the Superintendent's Report.

Mrs Golubeff and Mr Eller - board liaison

- 427 K-8 / 21 preK enrollment
- 6 withdrawals YTD
- FY24 – large increase in students receiving tier 2 EIP (Early Intervention Program) support for K-5.
- 504 and gifted students stayed the same

Eric Walker - asked for break down of students for by grades. 8th grade and 1st grade are not at capacity. No waitlist for 1st grade.

94.35% K-8th attendance rate

88.66% PreK attendance rate

Board review slides for discipline

Townhall is better in morning

Survey was shared with the entire board. See notes in the slide.

Reviewed highest ranking and lowest, open ended questions.

Todd - what is the process for new questions to get added to the survey. Cognia is used for survey. We can add any questions.

What are the next steps from the survey. Work with leadership and families to work on items. School takes notes and action steps for items.

Academic committee - Nathan and Mrs. Tonnis will dive in and dig deeper on Cognia and what it looks like

In the spring look at how to increase responses - something at exhibition night or a reward for the top grade if parents take the survey.

School calendar

State wide attendance - 11 counties represented

Charter says our students will be in school for 180 days

Addition of week long fall break in Sept.

2 days - Asynchronous learning day - Instructional planning day for the teacher. Two full days for teachers.

2 days - Professional learning days - grow and development

Opened for discussion

Board will talk calendar/second option for calendar to finalize options for a vote in November.

Academic Committee Report – Nathan Flint

- Mrs. Tonnis gave updates that Mrs. King reviewed in her presentation
- Bright from the Star conversation - start measuring data and see how we can improve
- Survey - Cognia system - Make recommendations for parent survey
- Putting info together for staff survey - goal for late Jan/early Feb
- Middle school committee - first meeting last week. How do we evaluate what we are doing and how do we improve



Finance Committee Report – Robert Varghese

- September financials – nothing of note or unusual.
- We are hitting all financial measures
- Trending to hit right at yearly budget
- Diversification of funds - transfer a portion of our cash to another institution to make higher interest rate.

Development Committee Report – Jeremy Walker

- Literacy - Library, Field Trip, Sports and Sports Equipment
- Pulled Grants that the school could benefit from. Will be applying in the spring

General Items - Todd

- Switch meeting technologies - looking into Google Meets. Launch in Jan
- Lease agreement - board review and vote Nov
- Update meeting dates
 - Dec - Cancel meeting
 - May - move from 5/27 to 5/20
 - Todd made a motion to approve meeting changes, Nathan seconded the motion. The meetings were approved unanimously.

Governance Committee Report – Vimal Patel

- Vimal took over Governance
- Training calendar kicks off Nov 8.
- Required to have atleast 12 hours - If you are are member as of Nov 8 must complete
- Vote on Eric Oschner
 - Todd made a motion to approve Eric on the board, Nathan seconded the motion. Eric Oschner's vote was approved unanimously.

Action Item Review –

- Google Meets Learn - Todd
- Lease Agreement sent to board - Vimal

Adjournment:

Todd made a motion to adjourn the meeting. Robert seconded. The motion to adjourn the meeting was approved unanimously. Todd adjourned the meeting at 8:35 PM.